

Instructions for GGC e-learning

To register for the course: go to www.learninglibrary.com/Girlguides

Click on sign up today on the left hand side.

Click on Register Now button in the Register section.

You will need to enter all your information and click on submit at the bottom.

To Purchase a course:

Log into www.learninglibrary.com/girlguides

On the left hand side click on Existing User Login.

On the Existing user section enter your user name and Password.

You will get the welcome screen.

Please click on catalog along the top.

Then choose your course on the left hand side.

You will see an overview of the course. Click on Buy Now.

You will see the total screen. If you have a PIN.

Click on Show Coupons, then click on add new coupon.

You will be able to enter your PIN in the pop up window.

Once it has been added to your profile click close on the pop up window

Then on the show coupon it will tell you the credits that you have.

Enter the cost of the course and then click on apply. You will see the total change to 0.

Then click on checkout. Your course will be purchased.

Once it is purchased click on about you along the top.

Then click on learning activities on the left hand side.

You will see the course. Click on continue to launch the course.

Once you create an account and purchase the course. You can log back into www.learninglibrary.com/girlguide using your user name and password. Once you log in click on learning activities on the left hand side, the courses you have purchased will be there for you